



Programming Volunteer

Please specify Children or Adult programs on application

General Description:

Volunteers will be asked to do a variety of duties to assist with library programs.

Physical Requirements:

As a library volunteer you will be expected to push/pull heavy carts of items, to lift up to 15 pounds, and be able to perform repetitive hand, arm, and body movement. You must also be able to stoop, stretch, bend, and reach above your head, walk, climb stairs or use step stools, and stand for long periods of time.

Volunteers may come into contact with, and must be able to tolerate, odorous individuals/materials including but not limited to pet odors, mold, allergens, body odor, cigarette smoke, and other possibly offensive smells.

Volunteers are expected to be dependable, responsible, regular and timely in attendance. If you anticipate being absent or late, please call so we can schedule a replacement if needed.

Volunteer Responsibilities may include:

- ◆ Manning activity stations—explaining activity/craft and provide guidance to attendees
- ◆ Serving refreshments
- ◆ Assisting attendees with directions to program, restrooms, or refreshments
- ◆ Handing out materials
- ◆ Decorating for program
- ◆ Registering attendees
- ◆ Seating attendees
- ◆ Set up and take down of program—chairs, tables etc.

Thank you for Volunteering with us!